

October 10, 2017

The Dale County Commission convened in a regular session Tuesday, October 10, 2017. The following members were present: Mark Blankenship, Chairman; District One Commissioner Chris Carroll; District Two Steve McKinnon; District Three Charles W. Gary; and District Four Commissioner Frankie Wilson.

Chairman Blankenship called the meeting to order at 11:00 am on October 10, 2017. Commissioner Carroll opened with the Pledge of Allegiance. Commissioner Wilson followed with prayer.

APPROVED - MINUTES – September 26, 2017 REGULAR SESSION

Commissioner McKinnon made a motion to approve the minutes of the September 26, 2017 meeting. Commissioner Gary seconded the motion, and it carried unanimously.

APPROVED – TRAVEL REQUEST

Commissioner Gary made a motion to approve travel request for:

Road and Bridge Department – Bridge School – October 25 -26, 2017 – Opelika, Al.
\$ 625.00 - Derek Brewer, Drew Meacham, Jesse Sirmans and Andrew Faulk.

Coroner – Woody Hilboldt – Continuing Education – October 11th and 12th 2017
Foley, Al. \$ 564.00

Commissioner McKinnon seconded the motion, and it carried unanimously.

APPROVED – WORK REQUEST

Commissioner McKinnon made a motion to approve Road & Bridge to make repairs at Newton School and bill Dale County Schools for the cost of \$1112.80.

Commissioner Gary seconded the motion, and it carried unanimously.

Commissioner Gary made a motion to make repairs to Randolph St. in Pinckard and bill Pinckard for the cost of \$556.40.

Commissioner Wilson seconded the motion, and it carried unanimously.

APPROVED – NEW HIRE

Commissioner McKinnon made a motion to approve:

Carolina Jackson – Sheriff's Office - Courthouse Security - \$11.00 per hour.

Commissioner Carroll seconded the motion, and it carried unanimously.

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APPROVED - MEDICAID FOR COUNTY INMATES PROGRAM PARTICIPATION AGREEMENT

Commissioner McKinnon made a motion to approve the AGREEMENT between The County, ACCA and the Sheriff to report county inmates to Medicaid. Commissioner Carroll seconded the motion, and it carried unanimously.

APPROVED - JOINT RESOLUTION TO PARTICIPATE IN THE MEDICAID FOR COUNTY INMATES PROGRAM

Commissioner Carroll made a motion to approve RESOLUTION in the Medicaid for County Inmate Program. Commissioner McKinnon seconded the motion, and it carried unanimously.

APPROVED – HIPAA BUSINESS ASSOCIATE AGREEMENT

Commissioner McKinnon made a motion approved the HIPAA AGREEMENT for the MIDICAID INMATES PROGRAM.

Commissioner Wilson seconded the motion, and it carried unanimously.

APPROVED – COUNTY PAY PLAN AND CLASSIFICATION PLAN

Commissioner Wilson made a motion to approve the October 2017 – September 2018 Pay Plan and Classification Plan.

DALE COUNTY

PAY PLAN

OCTOBER 2017- SEPTEMBER 2018

| GRADE | MIN | MAX |
|-------|-------|-------|
| III | 8.36 | 14.46 |
| IV | 8.64 | 14.97 |
| V | 8.94 | 15.48 |
| VI | 9.22 | 15.97 |
| VII | 9.79 | 16.97 |
| VIII | 10.38 | 17.96 |
| IX | 10.95 | 18.97 |
| X | 11.82 | 20.46 |
| XI | 12.69 | 21.97 |
| XII | 13.56 | 23.47 |
| XIII | 14.71 | 25.44 |
| XIV | 15.86 | 27.45 |
| XV | 17.01 | 29.44 |

Revised 9/26/2017

October 10, 2017

**DALE COUNTY
CLASSIFICATION PLAN
OCTOBER 2017 - SEPTEMBER 2018**

Grade III

Building and Grounds Custodian

Grade IV

Laborer

Grade V

**Driver/Operator
Equipment Operator I
In Home Service Aide
Road Maintenance Technician I**

Grade VI

**Appraisal Clerk
Assessment/Collection Clerk
Engineering Assistant I
Equipment Operator II
Equipment Service Technician
Jailer
Probate Clerk
Revenue Tag/Title Clerk
Road Maintenance Technician II
Sheriff's Clerk**

Grade VII

**Accounting and Finance Clerk
Certified Correctional Officer
Chief Clerk (Tax Collector)
County Mapper I
Engineer Clerk
Engineering Assistant II
Equipment Operator III
Jail Records Clerk
Mechanic
Solid Waste Clerk**

Grade VIII

**Real Property Appraiser Trainee
Accounts Payable Processor
Assessing & Collection Supervisor
Correctional Transport Officer
County Appraiser I
Engineering Assistant III
Maintenance Technician
Recording Clerk
Road and Bridge Foreman
Tag/Title Supervisor**

Grade IX

**County Appraiser II
County Mapper II
Deputy Sheriff
Jail Supervisor
Heavy Equipment Mechanic
Security Guard**

Grade X

Building and Grounds Maintenance/Custodial Supervisor
Chief Jailer
Compliance Officer
Emergency Management Agency (EMA) Director
Information Technology (IT) Technician
Investigator
Lieutenant (Sheriff)
Personnel Clerk
Real Property Appraiser I
Shop Foreman

Grade XI

Chief Investigator
Chief Clerk (Sheriff)
Commission Clerk
County Appraiser III
Human Resources Director
Real Property Appraiser II
Road and Bridge Supervisor

Grade XII

Captain (Sheriff's Office)
Chief Probate Clerk
County Mapper III
Deputy Revenue Commissioner
Jail Administrator
Real Property Appraiser III

Grade XIII

Assistant County Engineer
Chief Deputy Sheriff

Grade XIV

N/A

Grade XV

County Administrator
Mapping & Appraisal Administrator

REVISED 9/26/2017

Commissioner Gary seconded the motion, and it carried unanimously.

APPROVED – ADOPTING RULES & PROCEDURES
ADOPTING COMMISSION MEETING DAYS & TIME

Commissioner McKinnon made a motion to approve the Dale County Rules & Procedures and Commission meeting days & time (2nd and 4th) Tuesday of each month at 10:00 a.m.
Commissioner Carroll seconded the motion, and all voted unanimously.

APPROVED – REQUEST OF PROPOSAL-WIREGRASS ARCHAEOLOGICAL CONSULTING

Commissioner Gary made a motion to approve the cultural resources services by Wiregrass Archaeological Consulting, LLC for \$1000.00, for Dale County Road 560 Bridge. Commissioner Wilson seconded the motion, and all voted unanimously.

APPROVED-PURCHASE OF MAINTENANCE TRUCK

Commissioner McKinnon made a motion to purchase for the Maintenance Department, a 2018 Ford 4x2 F-150 for \$23,819.00. Commissioner Carroll seconded the motion, and all voted unanimously.

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APPROVED – ROAD & BRIDGE DUMP TRUCK

Commissioner McKinnon approved the purchase of a 2018 Kenworth Dump Truck for \$141,171.00. Commissioner Carroll seconded the motion, and it carried unanimously.

APPROVED – ROAD & BRIDGE DUMP TRUCK FINANCING

Commissioner McKinnon made a motion to finance the Road & Bridge dump truck, with CB&T, interest rate of 2.09%. Commissioner Wilson seconded the motion, and all voted unanimously.

APPROVED – ROAD & BRIDGE – SURPLUS EQUIPMENT

Commissioner Gary made a motion to approve surplus equipment:
2000 Husqvarna Chain Saw
2000 Husqvarna Chain
2003 Echo Chain Saw
2004 Redmax Weed Eater
2014 Stihl Weed Eater (Lost by employee)
Commissioner Wilson seconded the motion, and all voted unanimously.

APPROVED - MEMORANDUM OF WARRANTS

Commissioner Carroll made a motion to approve the memorandum of warrants. (Payroll check number(s) 154416 - 154419, Payroll direct deposit numbers 25068-25207, and Accounts Payable check numbers 77680-77913). Commissioner McKinnon seconded the motion. All voted aye. Motion carried

ANNOUNCEMENT – NEXT REGULAR MEETING

Chairman Blankenship announced that the next regular meeting of the Dale County Commission would be Tuesday October 24, 2017 at 10:00 a.m.

ADJOURNMENT: CONFIRMATORY STATEMENT

Commissioner Gary made a motion to adjourn the meeting. Commissioner Wilson seconded the motion. All voted aye. Motion carried

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.

Mark Blankenship, Commission Chairman