



Dale County Commission

Commission Meeting Minutes – August 30, 2022

The Dale County Commission convened in a regular session Tuesday, August 30, 2022. The following members were present: Chairman Steve McKinnon; District One Commissioner Chris Carroll; District Two Commissioner Donald O. Grantham; District Three Commissioner Charles W. Gary; and District Four Commissioner Frankie Wilson.

Chairman McKinnon called the meeting to order at 10:00am. Commissioner Grantham opened with the Pledge of Allegiance. Commissioner Gary followed with prayer.

APPROVED – AGENDA

Commissioner Carroll made a motion to approve the agenda,

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

APPROVED – MEMORANDUM OF WARRANTS

Commissioner Grantham made a motion to approve the following Memorandum of Warrants:

- Accounts Payable Check Numbers 93984 – 94142.
- Payroll Check Numbers: 154834 - 154835.
- Direct Deposit Check Numbers: 421933 - 422070.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – MINUTES

Commissioner Gary made a motion to approve the Minutes of the Commission Meeting on August 9, 2022.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED - PERSONNEL – CLASSIFICATION AND PAY PLAN

Commissioner Gary made a motion to approve to post for a 10-day review, an updated Classification and Pay Plan to be effective 09/21/22. See Exhibit 1.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED - PERSONNEL – APOST CERTIFIED PERSONNEL

Commissioner Carroll made a motion to approve the following: due to labor market changes within law enforcement agencies across the State, the Commission is granting a 12% raise for all APOST personnel, no elected officials, effective September 21, 2022.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – ARPA FUNDS EXPENDITURE REVIEW – ROAD & BRIDGE

Commissioner Grantham made a motion to approve the IAC to review expenditure for a knuckle boom truck - Road & Bridge – estimated \$305,000.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – ARPA FUNDS EXPENDITURE– ROAD & BRIDGE

Commissioner Wilson made a motion to approve the expenditure for tractors (4) Road & Bridge. See Exhibit 2.

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

APPROVED – BOARD APPOINTMENT - ODCEDC

Commissioner Grantham made a motion to approve a board appointment for Ozark-Dale County Economic Development Corporation: Vernon Johnson, term expiring 09/30/26.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

APPROVED – BOARD APPOINTMENT – DOTHAN-HOUSTON CO AIRPORT

Commissioner Gary made a motion to approve a board appointment for the Dothan-Houston County Airport Authority: Jon Stuckey, term expiring 09/30/26.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – FY 23 COUNTY TRANSPORTATION PLAN – ROAD & BRIDGE

Commissioner Carroll made a motion to approve the FY23 County Transportation Plan. See Exhibit 3.

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

APPROVED – CAPITAL EXPENDITURE – FUND 116

Commissioner Gary made a motion to approve the expenditure of \$7,851.00 for an air conditioner for the Dale County Government building. See Exhibit 4.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

APPROVED – CO RD 344 – ROAD & BRIDGE

Commissioner Wilson made a motion to approve an agreement with Keith Hardy's Asphalt Paving in the amount of \$27,300. This replaces the approved agreement with Wiregrass for \$50,000 previously approved on 07/12/22.

Commissioner Gary seconded the motion, all voted aye. Motion carried.

APPROVED - PERSONNEL – NEW HIRES

Commissioner Wilson made a motion to approve the following:

- Aaron Meeks – Promotion – IT Tech/Risk Mgt. – Commission
- Tony Watson – New Hire – Deputy Sheriff – Sheriff Office
- David Dyck – Full time Jailer – Jail
- Steven Swift – Full time Jailer - Jail

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

ANNOUNCEMENT – NEXT REGULAR MEETING

Chairman McKinnon announced that the next regular meeting of the Dale County Commission will be Tuesday, September 13, 2022 at 10:00am.

ADJOURNMENT: CONFIRMATORY STATEMENT

Commissioner Wilson made a motion to adjourn the meeting. Commissioner Carroll seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.



Steve McKinnon, Chairman

DALE COUNTY COMMISSION

Classification and Pay Plan

September 21, 2022

COMMISSION						
Accounting & Finance Clerk	Commission	VII (7)	\$	12.85	\$	18.37
Accounts Payable Processor	Commission	X (10)	\$	14.87	\$	21.26
Commission Clerk	Commission	X (10)	\$	14.87	\$	21.26
Information Technology (IT) Tech	Commission	X (10)	\$	14.87	\$	21.26
Personnel Clerk	Commission	X (10)	\$	14.87	\$	21.26
Human Resources Director	Commission	XI (11)	\$	15.62	\$	22.32
Information Technology (IT) Tech -Risk Mgmt	Commission	XI (11)	\$	15.62	\$	22.32
County Administrator	Commission	Salaried				
EMA						
EMA Director	EMA	SALARIED POSITION				
MAINTENANCE						
Custodian	Maintenance	III (3)	\$	10.57	\$	15.11
Maintenance Tech	Maintenance	VIII (8)	\$	13.49	\$	19.28
Asst Maintenance Supervisor	Maintenance	X (10)	\$	14.87	\$	21.26
Maintenance Supervisor	Maintenance	Salaried				
PROBATE						
Probate Clerk	Probate	VI (6)	\$	12.24	\$	17.49
Judicial Asst/Probate Clerk	Probate	VIII (8)	\$	13.49	\$	19.28
Recording Clerk	Probate	VIII (8)	\$	13.49	\$	19.28

MAPPING & REAPPRAISAL

Appraisal Clerk	Reappraisal	VI (6)	\$	12.24	\$	17.49
County Mapper I	Reappraisal	VII (7)	\$	12.85	\$	18.37
County Appraiser I	Reappraisal	VIII (8)	\$	13.49	\$	19.28
Real Property Appraiser Trainee	Reappraisal	VIII (8)	\$	13.49	\$	19.28
County Appraiser II	Reappraisal	IX (9)	\$	14.16	\$	20.25
County Mapper II	Reappraisal	IX (9)	\$	14.16	\$	20.25
Real Property Appraiser I	Reappraisal	X (10)	\$	14.87	\$	21.26
County Appraiser III	Reappraisal	XI (11)	\$	15.62	\$	22.32
Real Property Appraiser II	Reappraisal	XI (11)	\$	15.62	\$	22.32
County Mapper III	Reappraisal	XII (12)	\$	16.40	\$	23.44
Real Property Appraiser III	Reappraisal	XII (12)	\$	16.40	\$	23.44
Deputy Revenue Commissioner	Reappraisal	Salaried				
Mapping & Appraisal Administrator	Reappraisal	Salaried				

REVENUE

Assessment/Collection Clerk	Revenue	VI (6)	\$	12.24	\$	17.49
Revenue Tag/Title Clerk	Revenue	VI (6)	\$	12.24	\$	17.49
Chief Clerk (Tax Collector)	Revenue	VII (7)	\$	12.85	\$	18.37
Tag/Title Assistant Supervisor	Revenue	VII (7)	\$	12.85	\$	18.37
Assessing & Collection Supv	Revenue	VIII (8)	\$	13.49	\$	19.28
Tag/Title Supv	Revenue	VIII (8)	\$	13.49	\$	19.28
Chief Probate Clerk	Revenue	Salaried				

ROAD & BRIDGE

Laborer	Road & Bridge	IV (4)	\$	11.10	\$	15.87
Equipment Operator I	Road & Bridge	V (5)	\$	11.65	\$	16.66
Road Maintenance Technician I	Road & Bridge	V (5)	\$	11.65	\$	16.66
Engineering Assistant I	Road & Bridge	VI (6)	\$	12.24	\$	17.49
Equipment Operator II	Road & Bridge	VI (6)	\$	12.24	\$	17.49
Equipment Service Tech	Road & Bridge	VI (6)	\$	12.24	\$	17.49
Road Maintenance Technician II	Road & Bridge	VI (6)	\$	12.24	\$	17.49
Engineer Clerk	Road & Bridge	VII (7)	\$	12.85	\$	18.37
Engineering Assistant II	Road & Bridge	VII (7)	\$	12.85	\$	18.37
Equipment Operator III	Road & Bridge	VII (7)	\$	12.85	\$	18.37
Mechanic	Road & Bridge	VII (7)	\$	12.85	\$	18.37
Engineering Assistant III	Road & Bridge	VIII (8)	\$	13.49	\$	19.28
Road & Bridge Foreman	Road & Bridge	VIII (8)	\$	13.49	\$	19.28
Heavy Equipment Mechanic	Road & Bridge	IX (9)	\$	14.16	\$	20.25
Asst Road & Bridge Supervisor	Road & Bridge	X (10)	\$	14.87	\$	21.26
Shop Foreman	Road & Bridge	X (10)	\$	14.87	\$	21.26
Road & Bridge Supv	Road & Bridge	XI (11)	\$	15.62	\$	22.32
Assistant County Engineer	Road & Bridge	Salaried				
County Engineer	Road & Bridge	Salaried				

Exhibit 1

SHERIFF & JAIL

Jailer	Jail	VI (6)	\$	12.24	\$	17.49
Sheriff Clerk	Sheriff Office	VI (6)	\$	12.24	\$	17.49
Certified Correction Officer (ACCA certified)	Jail	VII (7)	\$	12.85	\$	18.37
Jail Records Clerk	Jail	VII (7)	\$	12.85	\$	18.37
Correctional Transport Officer	Sheriff Office	VIII (8)	\$	13.49	\$	19.28
Deputy in Training	Sheriff Office	VIII (8)	\$	13.49	\$	19.28
Jail Supervisor	Jail	IX (9)	\$	14.16	\$	20.25
Chief Clerk (Sheriff)	Sheriff Office	XI (11)	\$	15.62	\$	22.32
Jail Sergeant	Jail	XI (11)	\$	15.62	\$	22.32
Correctional Transport Officer (APOST certified)	Sheriff Office	VIII (8)	\$	17.13	\$	24.49
Jail Sergeant (APOST certified)	Jail	S-11	\$	18.00	\$	25.73
Deputy Sheriff (APOST certified)	Sheriff Office	S-11	\$	18.00	\$	25.73
Sergeant - Sheriff (APOST certified)	Sheriff Office	S-11a	\$	18.58	\$	26.56
Chief Jailer (APOST certified)	Jail	S-12	\$	18.93	\$	27.06
Investigator (APOST certified)	Sheriff Office	S-12	\$	18.93	\$	27.06
Lieutenant - Sheriff (APOST certified)	Sheriff Office	S-12	\$	18.93	\$	27.06
Investigator/Crime Scene Technician (APOST certified)	Sheriff Office	S-12	\$	18.93	\$	27.06
Chief Investigator (APOST certified)	Sheriff Office	S-13	\$	19.88	\$	28.42
Captain - Sheriff (APOST certified)	Sheriff Office	S-14	\$	20.87	\$	29.83
Jail Administrator (APOST certified)	Jail	Salaried				
Chief Deputy Sheriff (APOST certified)	Sheriff Office	Salaried				

SOLID WASTE

Solid Waste Clerk	Solid Waste	VII (7)	\$	12.85	\$	18.37
Compliance Officer	Solid Waste	X (10)	\$	14.87	\$	21.26

RESOLUTION FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT FUNDS FOR GOVERNMENT SERVICES

WHEREAS, Dale County, Alabama (the "County") has received American Rescue Plan Act fiscal recovery funds ("ARPA funds") and is charged with ensuring that such funds are expended in accordance with state and federal law; and

WHEREAS, under the Final Rule published by the United States Department of Treasury dated January 6, 2022, the County has the option to designate a standard allowance of up to \$10,000,000 of its ARPA funds, not to exceed the County's total ARPA funds award, as revenue replacement ("Revenue Replacement funds"); and

WHEREAS, the Final Rule provides that the designation of this standard allowance is a one-time, irrevocable election that must be made for the period of performance of the ARPA funds award; and

WHEREAS, the County has duly made this election; and

WHEREAS, the County may expend designated Revenue Replacement funds for government services; and

WHEREAS, the County has determined that there is a need to provide proper maintenance and upkeep of County property, including County roadways, and that it is within the authority of the County to provide these government services to its citizens; and

WHEREAS, the County has determined that the procurement of the following tractors from the following vendor is a necessary, reasonable, and proportionate measure to facilitate the provision of these government services:

Four John Deere 6120M Cab Tractors from Deere & Company for \$399,725.80, to be delivered through the designated dealer, SunSouth, LLC; and

WHEREAS, more particularly, the procurement of these tractors will provide needed equipment for the County to properly maintain County property; and

WHEREAS, the County has identified the vendor from which to procure these tractors in a manner consistent with state laws and guidelines and the County's regular policies and procedures, including compliance with the Treasury's Final Rule.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

- 1) The County shall use up to **\$399,725.80 of ARPA funds**, which are hereby designated as Revenue Replacement funds, to facilitate the provision of the government services described herein.
- 2) The County Administrator is hereby authorized to expend these funds to purchase this equipment as described herein from the designated vendor to facilitate the provision of these services.

3) The ARPA Program Director is charged with ensuring that Revenue Replacement funds allocated and expended to provide these government services will not be used in such a way as to frustrate COVID-19 mitigation guidance issued by the Centers for Disease Control, or for any other use prohibited by the Final Rule or any applicable state or federal law.

4) Expenditure of these funds, as authorized by this Resolution, shall be contingent on the continued appropriation and availability of ARPA Revenue Replacement funds for this purpose and in no event shall be used for any expenses not obligated by December 31, 2024, and expended by December 31, 2026.

IN WITNESS WHEREOF, the Dale County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on the 30th day of August, 2022.



Steve McKinnon
Chairman, Dale County Commission

FY 2023 County Transportation Plan

Dale County

Date Approved by the Dale County Commission:

Date Amended by the Dale County Commission:



Map Index	Project No.	Road Name/Number	Begin		End		Project Details				Total Project Estimate Cost	Estimated Amount Planned To Be Utilized Under Competitive Bid	Estimated Amount Planned To Be Utilized Under Public Works	County Rebuild Alabama Funds or Federal Aid Exchange Funds (List Fund type separately for projects involving both CRAFs and FAEFs)	CRAF Amount	FAEF Amount	
			Lat.	Long.	Lat.	Long.	Project Length (miles)	Description of Work	Road Improvement	Bridge Improvement							
1	DCP 23-04-19 (MPO)	Dale CR-47	31.2589	-85.4861	31.3104	-85.5422	X		4.96	Resurfacing and Traffic Striping/Marking CR 47 From Dothan CL to SR 134	\$938,448.10	\$938,448.10	CRAF	\$0.00			
2	DCP 23-05-21	Dale CR-20	31.3789	-85.5648	31.3757	-85.5228	X		2.64	Widen and Resurface CR 20 from CR 18 East to CR 59	\$696,313.24	\$696,313.24	CRAF	\$134,775.98			
3	RA-DCP 23-09-21	Dale CR-50	31.5230	-85.6295	31.5189	-85.5863	X		2.61	Resurfacing and Traffic Striping/Marking from CR-13 E. to CR-15	\$391,500.00	\$391,500.00	CRAF	\$391,500.00			
4	RA-DCP 23-08-21	Dale CR-50	31.5124	-85.6527	31.5230	-85.6295	X		1.82	Resurfacing and Traffic Striping/Marking from SR-123 E. to CR-13	\$273,000.00	\$273,000.00	FAEF		\$273,000.00		
5	RA-DCP 23-01-2020	Dale CR-101 (Harris Rd.)	31.4450	-85.6644	31.4584	-85.6706	X		1.05	Resurfacing and Traffic Striping/Marking from Ozark City Limits N. to SR-27	\$158,000.00	\$158,000.00	FAEF		\$158,000.00		
6	DCP 23-01-18	Bond Issue Payment					X			County Wide Chipseal	\$150,000.00	\$150,000.00	CRAF	\$150,000.00			
7	DCP 23-09-21	County Wide					X			County Wide Striping With County Forces	\$75,000.00	\$75,000.00	CRAF	\$75,000.00			
8		Road Building Materials								Transfer to Road Building Materials	\$150,000.00	\$150,000.00	CRAF	\$150,000.00			
Totals/Page Totals											\$0.00	\$2,832,261.34	Total CRAFFAEF Remaining Estimated	\$898,726.02	\$269,000.00		

Note: Any amendments to the CTP shall follow the same guidelines and procedures as the original approval process

Dale County FY2023 County Transportation Plan

