

# ***Dale County Commission***

## **Commission Meeting Minutes - February 27, 2018**

The Dale County Commission convened in a regular session Tuesday, February 27, 2018. The following members were present: Chairman Mark Blankenship; District One Commissioner Chris Carroll; District Two Commissioner Steve McKinnon; District Three Commissioner Charles W. Gary; and District Four Commissioner Frankie Wilson.

Chairman Blankenship called the meeting to order at 11:00 am. Commissioner Wilson opened with the Pledge of Allegiance. Commissioner Gary followed with prayer.

### **APPROVED – I.T. WORK FOR THE HEART OF DIXIE COON HUNTERS ASSOCIATION**

Commissioner Gary made a motion to have the Dale County Commission I.T. Specialist, Aaron Meeks, work with the second annual "Hounds Hunting with Heart" UKC night hunt and bench show. A benefit for Vivian B. Adams School. Saturday, April 7, 2018  
Commissioner Wilson seconded the motion, all voted aye. Motion carried.

### **APPROVED - MINUTES – February 13, 2018 REGULAR SESSION**

Commissioner McKinnon made a motion to approve the minutes of the February 13, 2018 meeting, with a correction (work request made by the Town of Newton).  
Commissioner Carroll seconded the motion, all voted aye. Motion carried.

### **APPROVED – PERSONNEL CHANGES**

Commissioner McKinnon made a motion to approve the following:  
Edward Johnson – Certified Correctional Officer – Jail - \$10.49 per hour.  
Anna S. Tucker – Judicial Asst./Probate Clerk VIII – Probate - \$11.00 per hour  
Justin Jackson - transfer from Jail to Sheriff's office – no change in pay.  
Commissioner Carroll seconded the motion, all voted aye. Motion carried.

### **APPROVED – TRAVEL REQUEST**

Commissioner Gary made a motion to approve the following:  
Derek Brewer and David Williams – Road & Bridge SWANA Spring Seminar, Perdido Beach, Al. – April 2 – 4, 2018 - \$1590.00.  
Cheryl Ganey – Commission – ACCA Enforcement of Licenses and Taxes – March 7- 8, 2018 Prattville, Al. - \$465.00  
Commissioner Wilson seconded the motion, all voted aye. Motion carried.

### **APPROVED – DALE COUNTY ROAD & BRIDGE SURPLUS EQUIPMENT**

Commissioner McKinnon made a motion to surplus the following equipment:

Asset No:	Description:	Vin Number:
2362	2002 Sterling Dump Truck	2FZHCHAK03AL63371
2416	2016 Mack Dump Truck	1M2AX07CXGM060320
2424	2017 Mack Dump Truck	1M2AX07C4HM061450
2425	2017 Mack Dump Truck	1M2AX07C6HM061451
2377	2010 ST-180 Bushwhacker	1OST180104444004

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

**APPROVE - FUNDING/LOAN - ROAD & BRIDGE DUMP TRUCKS**

Commissioner Carroll made a motion to award the funding/loan to PeoplesSouth Bank.  
See Exhibit 1.

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

**AWARD – BID FUELTANK REMOVAL BEHIND ANNEX BUILDING**

Commissioner Gary made a motion to award the bid to Woodard Crane Service –  
\$1500.00, removal of two fuel tanks from the old annex building site.

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

**APPROVED – REQUEST BIDS - TIMBER CUTTING**

Commissioner Carroll made a motion to have the Commission Chairman take bids on  
timber cutting of the 170 acres at Solid Waste. See Exhibit 2.

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

**APPROVED – BH/DOTHAN EAGLE AD**

Commissioner Gary made a motion to purchase a Welcome to Dale County ¼ page ad  
for \$200.00 from the Economic Development-Tourism Fund.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

**APPROVED – MEMORANDUM OF WARRANTS**

Commissioner McKinnon made a motion to approve the following memorandum of warrants:  
Payroll check numbers 154445 - 154447, Payroll direct deposit numbers 26464 - 26602,  
and Accounts Payable check numbers 79135-79265.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

**APPROVED – ECONOMIC INCENTIVE GUIDELINES**

Commissioner McKinnon made a motion to approve guidelines for use of the Economic  
Development-Tourism Fund. See Exhibit 3.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

**APPROVED – FINANCING BID - \$1.75 MILLION ROAD AND BRIDGE LOAN**

Commissioner Gary made a motion to award the loan financing to The Commercial Bank.  
See Exhibit 4.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

**APPROVED – POSTING NEW POLICY CHANGES**

Commissioner McKinnon made a motion to post the changes to Section V,  
Career Advancement (Promotions) in the Dale County Policy Book. See Exhibit 5.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

**ANNOUNCEMENT – NEXT REGULAR MEETING**

Chairman Blankenship announced that the next regular meeting of the Dale County  
Commission would be Tuesday March 13, 2018 at 10:00 a.m.

**ADJOURNMENT: CONFIRMATORY STATEMENT**

Commission Chairman Blankenship made a motion to adjourn the meeting. Commissioner Wilson seconded the motion. All voted aye. Motion carried

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.



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Mark Blankenship, Commission Chairman



**PEOPLESOUTH  
BANK**

P.O. Box 1165  
Ozark, AL 36361  
Telephone: (334) 445-0037  
Fax: (334) 445-1816

February 26, 2018

Chairman Mark Blankenship  
County Commission Chairman  
Dale County Commission  
202 South Highway 123, Suite C  
Ozark, AL 36360

Dear Chairman:

We thank you for allowing us to bid on the county's financing request in your request dated February 16, 2018. Below you will find the proposed conditions for the credit request.

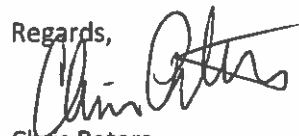
**Request of \$287,310.00 for the purpose of purchasing two(2) new 2019 T800 Kenworth Dump Trucks:**

Terms: Loan amount of \$287,310.00 with six annual payments to begin one year from the loan closing date priced at 2.975% (tax free rate) with anticipated annual payments of \$53,068.15. No origination fee and no other closing costs. Collateral will be stated new Kenworth Dump Trucks with provided invoice before closing for review purposes of this credit request.

Proposal would be subject to final review and approval and bid is good for 60 days from the date presented.

PeoplesSouth Bank is honored to be considered for financing of this credit facility.

Regards,



Chris Peters  
Vice President

*Approved  
2-27-18*

Date: 2/26/2018

Rate: 2.975% Payment: \$53,068.15 Term: 72 APR: 3.017885%  
 Interest: \$31,098.91 Credit Life: \$0.00 A/H: \$0.00

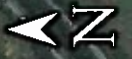
Original Balance: \$287,310.00

**Amortization Schedule**

Date	Number	MOB	Interest	Principal	Payment	Balance
02/26/2019	1	\$0.00	\$8,666.19	\$44,401.96	\$53,068.15	\$242,908.04
Year 2019		\$0.00	\$8,666.19	\$44,401.96	\$53,068.15	
02/26/2020	2	\$0.00	\$7,326.88	\$45,741.27	\$53,068.15	\$197,166.77
Year 2020		\$0.00	\$7,326.88	\$45,741.27	\$53,068.15	
02/26/2021	3	\$0.00	\$5,963.47	\$47,104.68	\$53,068.15	\$150,062.09
Year 2021		\$0.00	\$5,963.47	\$47,104.68	\$53,068.15	
02/26/2022	4	\$0.00	\$4,526.35	\$48,541.80	\$53,068.15	\$101,520.29
Year 2022		\$0.00	\$4,526.35	\$48,541.80	\$53,068.15	
02/26/2023	5	\$0.00	\$3,062.18	\$50,005.97	\$53,068.15	\$51,514.32
Year 2023		\$0.00	\$3,062.18	\$50,005.97	\$53,068.15	
02/26/2024	6	\$0.00	\$1,553.84	\$51,514.32	\$53,068.16	\$0.00
Year 2024		\$0.00	\$1,553.84	\$51,514.32	\$53,068.16	
<b>Grand Total</b>		<b>\$0.00</b>	<b>\$31,098.91</b>	<b>\$287,310.00</b>	<b>\$318,408.91</b>	




This quote does not constitute loan approval or commitment to rate, fees or term

*Peoples Bank*



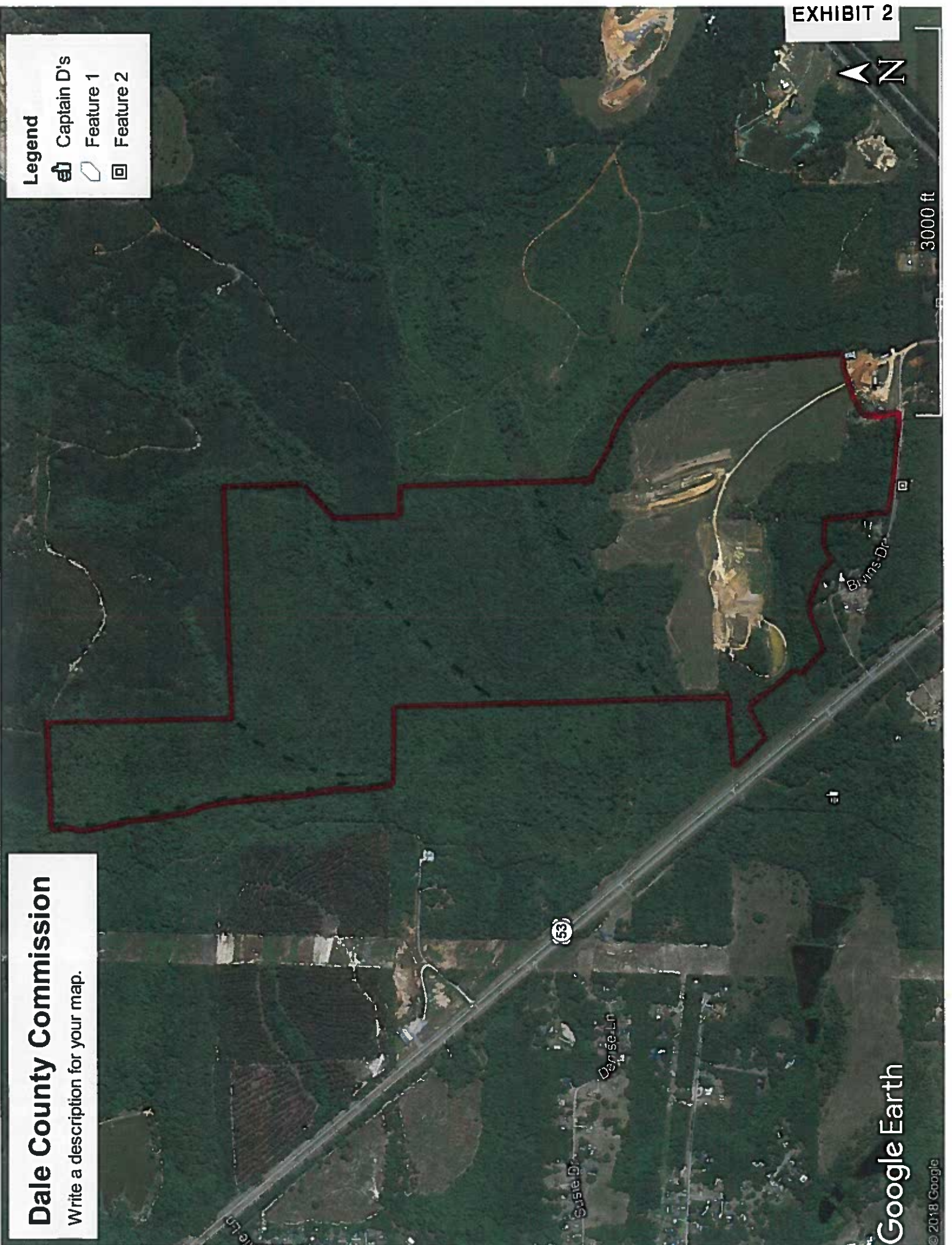
3000 ft

**Legend**

-  Captain D's
-  Feature 1
-  Feature 2

**Dale County Commission**

Write a description for your map.





### **Economic Incentive Fund**

The Economic Incentive Fund is available to government entities within Dale County for speculative or prospective projects that promote economic development. The Dale County Commission considers requests on a case-by-case basis in accordance with the guidelines detailed in the next section.

The Commission will determine the cost share for industrial development projects up to \$50,000. For industrial development projects valued at \$50,000 or more, a maximum cost share of 70 percent from the county will be considered by the Commission (at least 30 percent will be cost shared by the requesting city or town). The Commission will consider non-industrial requests at a maximum cost share of 40 percent from the county (at least 60 percent will be cost shared by the requesting city or town). Non-industrial requests must have the potential of creating private jobs.

### **Incentive Guidelines**

The program is designed to support and encourage new business development, business expansions, and relocations that generate new jobs in Dale County. Dale County will consider cash incentives on a case-by-case basis. The Incentive Policy is subject to change or discontinuance at any time.

#### **Eligibility Requirements:**

1. Incentive payment is only available to projects that promote an increase in net new jobs.
2. Submit a letter describing the project, amount of funding requested, a brief outline of how money will be used, and a Cooperative Economic Development Agreement to the Ozark-Dale County Economic Development Corporation to coordinate submission of request.

Presentation of an incentive request to the Commission does not guarantee award of an economic incentive. If it is determined that there will be a positive economic impact as a result of the project, the Commission will review the overall project to determine what a "potential" economic incentive package may include.

Any economic incentive or other commitment of lodging tax funds to an applicant in furtherance of this Incentive Policy must serve a public purpose, as determined by the Commission in its discretion, including but not limited to providing significant economic benefits to the Citizens of Dale County in the form of jobs, economic development, and increased tax revenues.



February 22, 2018

Dale County Commission  
202 South Highway 123, Suite C  
Ozark, AL 36360

Dear Mr. Blankenship:

The Commercial Bank of Ozark is pleased to offer the following financing terms and conditions for your proposed road paving project in the amount of \$1,750,000.00:

<b>Loan Amount:</b>	<b>\$1,750,000.00</b>
<b>Loan Term:</b>	<b>Construction Loan: not to exceed twelve (12) months. Permanent Loan: Twelve (12) years.</b>
<b>Interest Rate:</b>	<b>Construction loan: Tax-exempt rate of WSI Prime (at the time of loan closing) minus 112 basis points (currently 3.38%) fixed for twelve months. Permanent Loan: Tax-exempt rate of WSI Prime (at time of loan closing) minus 112 basis points (currently 3.38%) fixed for twelve years.</b>
<b>Payment:</b>	<b>Construction Loan: Quarterly interest-only payments on outstanding loan balance. Permanent Loan: Twelve (12) annual payments of \$174,857.66.</b>
<b>Collateral:</b>	<b>General Obligation pledging the full faith and credit of the Dale County Commission.</b>
<b>Fees and Closing Costs:</b>	<b>Origination fee of 0.25% of the loan amount (\$4,375.00). This fee can be financed into the loan amount and will only be charged on the initial construction loan.</b>
<b>Other conditions:</b>	<b>Commission meeting minutes stating approval for the project, acceptance of the loan proposal and listing the names and titles of the signers for the loan documents.  Written opinion from the Commission's attorney verifying that the Dale County is a tax-free entity and the loan is within the County's debt limit.</b>

Receipt of an acceptable tax-free opinion on the indebtedness from a bank approved attorney. The borrower will not be responsible for any expense associated with this requirement.

Annual review of Dale County Commission's year-end financial statements for the life of the loan.

This proposal expires March 31, 2018.

Thank you for the opportunity to bid on your financing needs. If you have any questions concerning this quote please call me anytime at 774-4931 ext. 226.

Sincerely,

Greg Siegfried  
Vice President



# Amortization

EXHIBIT 4

**Borrower name**  
**Address**  
**Loan number**

Date	Amount	Payment	Principal	Interest	Remaining Balance
02-22-2018 Fixed Rate	3.380				
02-22-2018 Funding	1,750,000.00				1,750,000.00
03-24-2018 Regular Pmt		174,857.66	169,928.49	4,929.17	1,580,071.51
2018 Totals:		174,857.66	169,928.49	4,929.17	
03-24-2019 Regular Pmt		174,857.66	120,709.49	54,148.17	1,459,362.02
2019 Totals:		174,857.66	120,709.49	54,148.17	
03-24-2020 Regular Pmt		174,857.66	124,709.12	50,148.54	1,334,652.90
2020 Totals:		174,857.66	124,709.12	50,148.54	
03-24-2021 Regular Pmt		174,857.66	129,119.85	45,737.81	1,205,533.05
2021 Totals:		174,857.66	129,119.85	45,737.81	
03-24-2022 Regular Pmt		174,857.66	133,544.71	41,312.95	1,071,988.34
2022 Totals:		174,857.66	133,544.71	41,312.95	
03-24-2023 Regular Pmt		174,857.66	138,121.22	36,736.44	933,867.12
2023 Totals:		174,857.66	138,121.22	36,736.44	
03-24-2024 Regular Pmt		174,857.66	142,766.87	32,090.79	791,100.25
2024 Totals:		174,857.66	142,766.87	32,090.79	
03-24-2025 Regular Pmt		174,857.66	147,747.09	27,110.57	643,353.16
2025 Totals:		174,857.66	147,747.09	27,110.57	
03-24-2026 Regular Pmt		174,857.66	152,810.30	22,047.36	490,542.86
2026 Totals:		174,857.66	152,810.30	22,047.36	
03-24-2027 Regular Pmt		174,857.66	158,047.03	16,810.63	332,495.83
2027 Totals:		174,857.66	158,047.03	16,810.63	
03-24-2028 Regular Pmt		174,857.66	163,431.99	11,425.67	169,063.84
2028 Totals:		174,857.66	163,431.99	11,425.67	
03-24-2029 Regular Pmt		174,857.66	169,063.94	5,793.72	-0.10
2029 Totals:		174,857.66	169,063.94	5,793.72	
Loan Totals:		2,098,291.92	1,750,000.10	348,291.82	

Printed on: 02-22-2018

**ADDENDUM**  
Dale County Commission  
Personnel Policies and Procedures Handbook  
February 26, 2018

**Changes are in Bold**

**Purpose of Addendum:** To clarify increase in pay due to Promotion.

**SECTION V CAREER ADVANCEMENT**

**PART B PROMOTIONS**

**No. 3**

**Presently Reads:**

All promotions will involve an increase in pay. The amount of increase will be determined in accordance with the County classification and pay plans. Normally, a promoted employee will be placed at the entry level of the pay grade for his/her new job. However, all employees will receive at least a five (5) percent increase for each pay grade they advance over their existing pay at the time of the promotion.

**Proposed change:**

**All promotions will involve an increase in pay. The amount of increase will be determined in accordance with the County classification and pay plans. All employees will receive a maximum of five (5) percent increase for each pay grade they advance, plus any amount needed to reach the entry level pay of the new position. For example, an employee at Grade VII making \$9.79 per hour promoted to a Grade IX will receive a ten (10) percent raise to \$10.77 plus an additional \$0.18 to meet the entry level pay amount of \$10.95. If after the ten (10) percent increase, the pay would be above the entry pay of \$10.95, for example \$11.97, the amount of \$11.97 would be the new pay rate.**