

# ***Dale County Commission***

## **Commission Meeting Minutes - February 13, 2018**

The Dale County Commission convened in a regular session Tuesday, February 13, 2018. The following members were present: Chairman Mark Blankenship; District One Commissioner Chris Carroll; District Two Commissioner Steve McKinnon; District Three Commissioner Charles W. Gary; and District Four Commissioner Frankie Wilson.

Chairman Blankenship called the meeting to order at 11:00 am. Commissioner McKinnon opened with the Pledge of Allegiance. Commissioner Wilson followed with prayer.

### **APPROVED - MINUTES – January 23, 2018 REGULAR SESSION**

Commissioner McKinnon made a motion to approve the minutes of the January 23, 2018 meeting.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

### **APPROVED – TRAVEL REQUEST**

Commissioner McKinnon made a motion to approve the travel request of Road & Bridge Dept.- Drew Mecham – March 14 – 15, 2018 – Alabama Asphalt Pavement Conference, Tuscaloosa, Al. \$275.00

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

### **APPROVED – WORK REQUEST**

Commissioner Gary made a motion to approve the work request for; Town of Newton., routine blading when in the area – Union Church Rd. off Co. Rd. 43, Stanford Hill Rd.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

### **APPROVED – DALE COUNTY HEALTHCARE AUTHORITY BOARD APPOINTMENTS**

Commissioner Gary made a motion to;  
Reappoint - Mr. Nolan Williams  
Appoint – Dr. Bob Snell

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

### **APPROVED – ROAD & BRIDGE SURPLUS EQUIPMENT**

Commissioner McKinnon made a motion to approve the following as surplus equipment:

2005 Ford F-150 – Vin# 1FTRX14W85NB70561 – Asset # 2282

2007 Ford F-150 – Vin# 1FTPX12V97NA57173 – Asset # 2379

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

### **APPROVED – JUDICIAL ASSISTANT/PROBATE CLERK**

Commissioner McKinnon made a motion to approve adding Judicial Assistant/Probate Clerk back to the Probate Judge Office and approve to post the position.

Commissioner Gary seconded the motion, all voted aye. Motion carried.

### **APPROVED – BID REJECTED AND RE-BID**

Commissioner McKinnon made a motion to approve the recommendation from ACCA to reject the bids for the inmate telephone and re-bid again.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

APPROVED – PAYING FROM AD VALOREM JAIL TAX

Commissioner Carroll made a motion to pay Sanders Electrical & Plumbing:

- 1) Hot water heater (5) replacements and plumbing; \$25,000.00 and \$15,000.00.
- 2) Unstop drain under sink, repair shower drains, unstop cell block 2 holding cell; \$1,784.92 and \$1,400.00.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – AWARDING BIDS

Commissioner Gary made a motion to recommend:

- 1) To approve Roger M. Senn Construction to build an 8x8 bathroom attached to the County voting building in Midland City with the quote of \$9967.10 and \$3,700.00 in upgrades done to the voting facility in Airton.
- 2) To award All Metal AG Shelter to build a Road & Bridge shop addition for \$30,310.00.
- 3) Approve amending the Capital Improvements budget from the original \$25,000.00 to \$43,977.10 for these projects.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – ABC BOARD – COUNTY LEVIES FOR ALCOHOL LICENSING

Commissioner McKinnon made a motion to approve the County levies for alcohol licensing for FY 2018 – 2019.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

APPROVED – GENERATOR FUEL TANK REMOVAL

Commissioner Carroll made a motion to approve Fuel Systems LLC, to remove the jail generator for \$5,100.00 and to pay this out of the Ad Valorem Jail Tax.

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

APPROVED – WRC PICKING UP ROADSIDE TRASH

Commissioner Wilson made a motion to resume Roadside trash pickup with WRC from March 1, 2018 to October 31, 2018.

Commissioner Gary seconded the motion, all voted aye. Motion carried.

APPROVED – MEMORANDUM OF WARRANTS

Commissioner McKinnon made a motion to approve the memorandum of warrants.

(Payroll check numbers 154443 - 154444, Payroll direct deposit numbers 26324 - 26463, and Accounts Payable check numbers 78977-79133).

Commissioner Carroll seconded the motion, and it carried unanimously.

ROAD AND BRIDGE LOAN PROPOSAL

Commissioner Carroll made a motion to bid out a 1.75-million-dollar Road & Bridge loan proposal. Paving now, before state wide paving plan, would result in lower pricing.

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

CDG PROFESSIONAL SERVICES AGREEMENT

Commissioner Gary made a motion to authorize Chairman Mark Blankenship to sign the CDG agreement bore hole bridge job on County Rd. 560.

Commissioner McKinnon seconded the motion. All voted aye. motion carried.

APPROVED – EMPLOYMENT CHANGES

Commissioner McKinnon made motion to approve the employment changes:

Promotion – Angela Munn – Sheriffs Chief Clerk – Grade 11 – Pay rate \$13.59.

New Hire – McKenzie D. Braman – Probate Clerk – Grade 6 – Pay rate \$9.22.

Transfer – Lisa M. Andrews – from Probate to Revenue – Grade 6 – Pay rate \$9.23.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

ANNOUNCEMENT – NEXT REGULAR MEETING

Chairman Blankenship announced that the next regular meeting of the Dale County Commission would be Tuesday February 27, 2018 at 10:00 a.m.

ADJOURNMENT: CONFIRMATORY STATEMENT

Commissioner Gary made a motion to adjourn the meeting. Commissioner Carroll seconded the motion. All voted aye. Motion carried

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.



---

Mark Blankenship, Commission Chairman



**PEOPLESOUTH  
BANK**

P.O. Box 1165  
Ozark, AL 36361  
Telephone: (334) 445-0037  
Fax: (334) 445-1816

February 26, 2018

Chairman Mark Blankenship  
County Commission Chairman  
Dale County Commission  
202 South Highway 123, Suite C  
Ozark, AL 36360

Dear Chairman:

We thank you for allowing us to bid on the county's financing request in your request dated February 16, 2018. Below you will find the proposed conditions for the credit request.

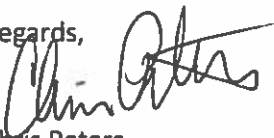
**Request of \$287,310.00 for the purpose of purchasing two(2) new 2019 T800 Kenworth Dump Trucks:**

Terms: Loan amount of \$287,310.00 with six annual payments to begin one year from the loan closing date priced at 2.975% (tax free rate) with anticipated annual payments of \$53,068.15. No origination fee and no other closing costs. Collateral will be stated new Kenworth Dump Trucks with provided invoice before closing for review purposes of this credit request.

Proposal would be subject to final review and approval and bid is good for 60 days from the date presented.

PeoplesSouth Bank is honored to be considered for financing of this credit facility.

Regards,



Chris Peters  
Vice President

Approved  
2-27-18

Date: 2/26/2018

Rate: 2.975% Payment: \$53,068.15 Term: 72 APR: 3.017885%  
 Interest: \$31,098.91 Credit Life: \$0.00 A/H: \$0.00

Original Balance: \$287,310.00




**Amortization Schedule**

Date	Number	MOB	Interest	Principal	Payment	Balance
02/26/2019	1	\$0.00	\$8,666.19	\$44,401.96	\$53,068.15	\$242,908.04
Year 2019		\$0.00	\$8,666.19	\$44,401.96	\$53,068.15	
02/26/2020	2	\$0.00	\$7,326.88	\$45,741.27	\$53,068.15	\$197,166.77
Year 2020		\$0.00	\$7,326.88	\$45,741.27	\$53,068.15	
02/26/2021	3	\$0.00	\$5,963.47	\$47,104.68	\$53,068.15	\$150,062.09
Year 2021		\$0.00	\$5,963.47	\$47,104.68	\$53,068.15	
02/26/2022	4	\$0.00	\$4,526.35	\$48,541.80	\$53,068.15	\$101,520.29
Year 2022		\$0.00	\$4,526.35	\$48,541.80	\$53,068.15	
02/26/2023	5	\$0.00	\$3,062.18	\$50,005.97	\$53,068.15	\$51,514.32
Year 2023		\$0.00	\$3,062.18	\$50,005.97	\$53,068.15	
02/26/2024	6	\$0.00	\$1,553.84	\$51,514.32	\$53,068.16	\$0.00
Year 2024		\$0.00	\$1,553.84	\$51,514.32	\$53,068.16	
<b>Grand Total</b>		<b>\$0.00</b>	<b>\$31,098.91</b>	<b>\$287,310.00</b>	<b>\$318,408.91</b>	

This quote does not constitute loan approval or commitment to rate, fees or term

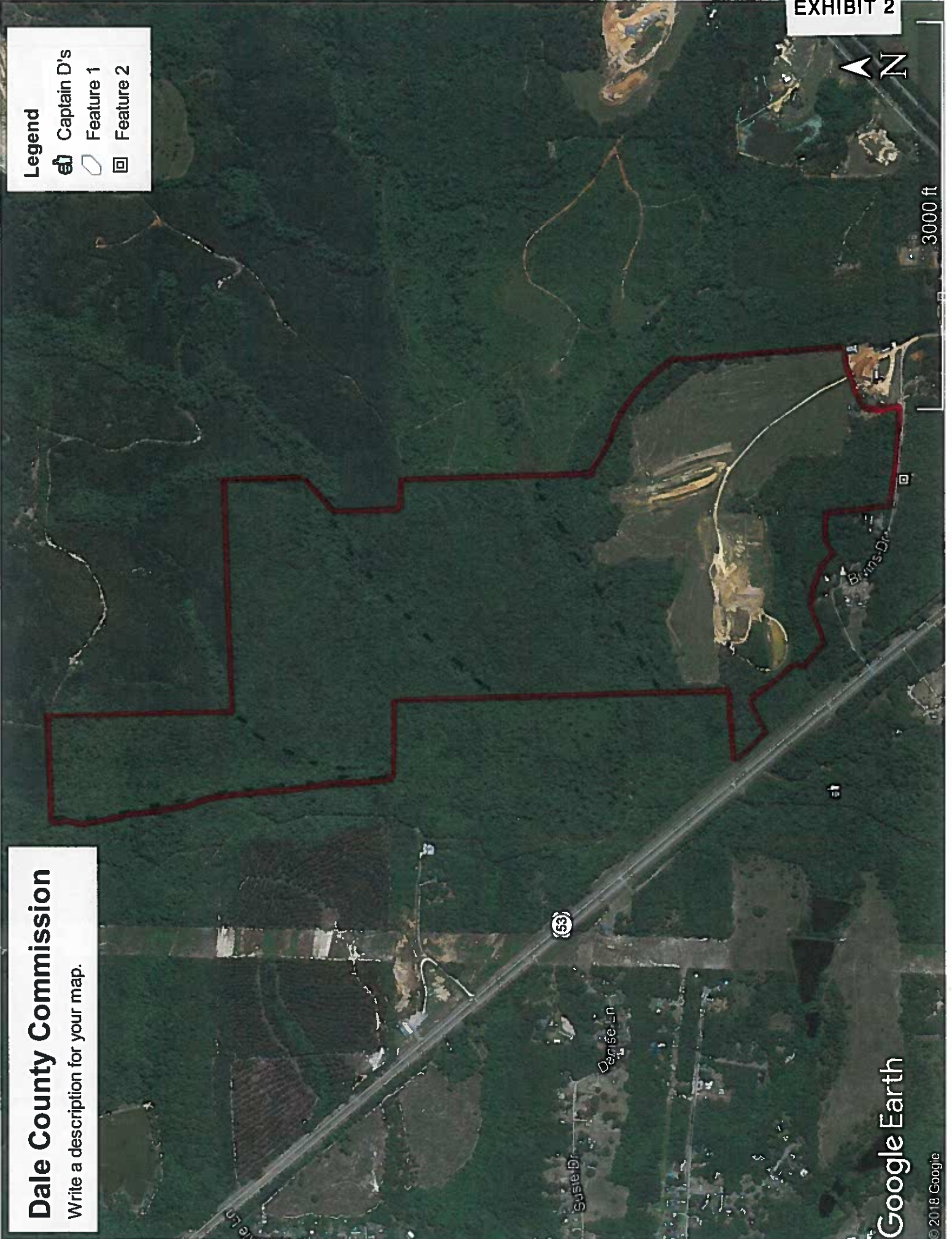
*Peoples Bank*

Legend

-  Captain D's
-  Feature 1
-  Feature 2

Dale County Commission

Write a description for your map.



### **Economic Incentive Fund**

The Economic Incentive Fund is available to government entities within Dale County for speculative or prospective projects that promote economic development. The Dale County Commission considers requests on a case-by-case basis in accordance with the guidelines detailed in the next section.

The Commission will determine the cost share for industrial development projects up to \$50,000. For industrial development projects valued at \$50,000 or more, a maximum cost share of 70 percent from the county will be considered by the Commission (at least 30 percent will be cost shared by the requesting city or town). The Commission will consider non-industrial requests at a maximum cost share of 40 percent from the county (at least 60 percent will be cost shared by the requesting city or town). Non-industrial requests must have the potential of creating private jobs.

### **Incentive Guidelines**

The program is designed to support and encourage new business development, business expansions, and relocations that generate new jobs in Dale County. Dale County will consider cash incentives on a case-by-case basis. The Incentive Policy is subject to change or discontinuance at any time.

#### **Eligibility Requirements:**

1. Incentive payment is only available to projects that promote an increase in net new jobs.
2. Submit a letter describing the project, amount of funding requested, a brief outline of how money will be used, and a Cooperative Economic Development Agreement to the Ozark-Dale County Economic Development Corporation to coordinate submission of request.

Presentation of an incentive request to the Commission does not guarantee award of an economic incentive. If it is determined that there will be a positive economic impact as a result of the project, the Commission will review the overall project to determine what a “potential” economic incentive package may include.

Any economic incentive or other commitment of lodging tax funds to an applicant in furtherance of this Incentive Policy must serve a public purpose, as determined by the Commission in its discretion, including but not limited to providing significant economic benefits to the Citizens of Dale County in the form of jobs, economic development, and increased tax revenues.



Receipt of an acceptable tax-free opinion on the indebtedness from a bank approved attorney. The borrower will not be responsible for any expense associated with this requirement.

Annual review of Dale County Commission's year-end financial statements for the life of the loan.

This proposal expires March 31, 2018.

Thank you for the opportunity to bid on your financing needs. If you have any questions concerning this quote please call me anytime at 774-4931 ext. 226.

February 22, 2018

Dale County Commission  
202 South Highway 123, Suite C  
Ozark, AL 36360

Dear Mr. Blankenship:

The Commercial Bank of Ozark is pleased to offer the following financing terms and conditions for your proposed road paving project in the amount of \$1,750,000.00:

<b>Loan Amount:</b>	<b>\$1,750,000.00</b>
<b>Loan Term:</b>	Construction Loan: not to exceed twelve (12) months. Permanent Loan: Twelve (12) years.
<b>Interest Rate:</b>	Construction loan: Tax-exempt rate of WSJ Prime (at the time of loan closing) minus 112 basis points (currently 3.38%) fixed for twelve months. Permanent Loan: Tax-exempt rate of WSJ Prime (at time of loan closing) minus 112 basis points (currently 3.38%) fixed for twelve years.
<b>Payment:</b>	Construction Loan: Quarterly interest-only payments on outstanding loan balance. Permanent Loan: Twelve (12) annual payments of \$174,857.66.
<b>Collateral:</b>	General Obligation pledging the full faith and credit of the Dale County Commission.
<b>Fees and Closing Costs:</b>	Origination fee of 0.25% of the loan amount (\$4,375.00). This fee can be financed into the loan amount and will only be charged on the initial construction loan.
<b>Other conditions:</b>	Commission meeting minutes stating approval for the project, acceptance of the loan proposal and listing the names and titles of the signers for the loan documents.  Written opinion from the Commission's attorney verifying that the Dale County is a tax-free entity and the loan is within the County's debt limit.

Sincerely,

Greg Siegfried  
Vice President



# Amortization

EXHIBIT 4

**Borrower name**  
**Address**  
**Loan number**

Date	Amount	Payment	Principal	Interest	Remaining Balance
02-22-2018 Fixed Rate	3.380				
02-22-2018 Funding	1,750,000.00				1,750,000.00
03-24-2018 Regular Pmt		174,857.66	169,928.49	4,929.17	1,580,071.51
<b>2018 Totals:</b>		<b>174,857.66</b>	<b>169,928.49</b>	<b>4,929.17</b>	
03-24-2019 Regular Pmt		174,857.66	120,709.49	54,148.17	1,459,362.02
<b>2019 Totals:</b>		<b>174,857.66</b>	<b>120,709.49</b>	<b>54,148.17</b>	
03-24-2020 Regular Pmt		174,857.66	124,709.12	50,148.54	1,334,652.90
<b>2020 Totals:</b>		<b>174,857.66</b>	<b>124,709.12</b>	<b>50,148.54</b>	
03-24-2021 Regular Pmt		174,857.66	129,119.85	45,737.81	1,205,533.05
<b>2021 Totals:</b>		<b>174,857.66</b>	<b>129,119.85</b>	<b>45,737.81</b>	
03-24-2022 Regular Pmt		174,857.66	133,544.71	41,312.95	1,071,988.34
<b>2022 Totals:</b>		<b>174,857.66</b>	<b>133,544.71</b>	<b>41,312.95</b>	
03-24-2023 Regular Pmt		174,857.66	138,121.22	36,736.44	933,867.12
<b>2023 Totals:</b>		<b>174,857.66</b>	<b>138,121.22</b>	<b>36,736.44</b>	
03-24-2024 Regular Pmt		174,857.66	142,766.87	32,090.79	791,100.25
<b>2024 Totals:</b>		<b>174,857.66</b>	<b>142,766.87</b>	<b>32,090.79</b>	
03-24-2025 Regular Pmt		174,857.66	147,747.09	27,110.57	643,353.16
<b>2025 Totals:</b>		<b>174,857.66</b>	<b>147,747.09</b>	<b>27,110.57</b>	
03-24-2026 Regular Pmt		174,857.66	152,810.30	22,047.36	490,542.86
<b>2026 Totals:</b>		<b>174,857.66</b>	<b>152,810.30</b>	<b>22,047.36</b>	
03-24-2027 Regular Pmt		174,857.66	158,047.03	16,810.63	332,495.83
<b>2027 Totals:</b>		<b>174,857.66</b>	<b>158,047.03</b>	<b>16,810.63</b>	
03-24-2028 Regular Pmt		174,857.66	163,431.99	11,425.67	169,063.84
<b>2028 Totals:</b>		<b>174,857.66</b>	<b>163,431.99</b>	<b>11,425.67</b>	
03-24-2029 Regular Pmt		174,857.66	169,063.94	5,793.72	-0.10
<b>2029 Totals:</b>		<b>174,857.66</b>	<b>169,063.94</b>	<b>5,793.72</b>	
<b>Loan Totals:</b>		<b>2,098,291.92</b>	<b>1,750,000.10</b>	<b>348,291.82</b>	

Printed on: 02-22-2018

**ADDENDUM**  
Dale County Commission  
Personnel Policies and Procedures Handbook  
February 26, 2018

**Changes are in Bold**

**Purpose of Addendum:** To clarify increase in pay due to Promotion.

**SECTION V CAREER ADVANCEMENT**

**PART B PROMOTIONS**

**No. 3**

**Presently Reads:**

All promotions will involve an increase in pay. The amount of increase will be determined in accordance with the County classification and pay plans. Normally, a promoted employee will be placed at the entry level of the pay grade for his/her new job. However, all employees will receive at least a five (5) percent increase for each pay grade they advance over their existing pay at the time of the promotion.

**Proposed change:**

**All promotions will involve an increase in pay. The amount of increase will be determined in accordance with the County classification and pay plans. All employees will receive a maximum of five (5) percent increase for each pay grade they advance, plus any amount needed to reach the entry level pay of the new position. For example, an employee at Grade VII making \$9.79 per hour promoted to a Grade IX will receive a ten (10) percent raise to \$10.77 plus an additional \$0.18 to meet the entry level pay amount of \$10.95. If after the ten (10) percent increase, the pay would be above the entry pay of \$10.95, for example \$11.97, the amount of \$11.97 would be the new pay rate.**