

June 14, 2016

The Dale County Commission convened its regular meeting on Tuesday, June 14, 2016. The following members were present: Mark Blankenship, Chairman; District One Commissioner Chris Carroll; District Two Commissioner Steve McKinnon; District Three Commissioner Charles W. Gary and District Four Commissioner James W. Strickland.

WORK SESSION

Chairman Blankenship called the work session to order at 10:00 a.m. The following items were on the work session agenda for discussion and/or information:

Minutes –

1. Approve Minutes of May 24, 2016 Regular Meeting

Resolution -

2. Conduct Work on County Road 18

Employment –

3. Transfer: Jailer – Johnson
4. Full-time Hire: Laborer – Minor
Full-time Hire: Equipment Operator – Goodson
5. New Job Description: Custodian

Other Business –

6. Insolvents, Errors and Taxes in Litigation for 2015
7. Travel Request – ACCA Convention (August 15-18, 2016)
Road & Bridge
8. Work Request – Daleville Water Department
9. Cooperative Agreement – Emergency Watershed Protection Project
10. Memorandum of Warrants

Information/Discussion –

11. Nominations for Board of Adjustment to Support Flood Damage Prevention Ordinance
12. New Overtime Rule (effective December 2016)
13. Process Serving Fee Update
14. Bid to Paint portion of Dale County Jail
15. Roadside Trash Pick-up Update
16. Generator for Sheriff's Office, EMA and E-911
17. Building Upgrades – Commission Office/Road & Bridge
18. Proposal for County Advertisement on Plat Book/eBook
19. Temporary Hire: Jailer – Enfinger
Temporary Hire: Jailer – Coleman
20. Temporary Hire Update: Deputy Sheriff – Kroviak
21. New Position – Accounts Payable Processor
22. Budget Update (2016 Close-out; 2017 Prep)

ADDED

23. Update on Requirement to Revise Fuel Card Contract

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VOTING SESSION

Chairman Blankenship called the voting session to order at 11:00 a.m. Commissioner Carroll opened with the Pledge to Allegiance. Commissioner Strickland followed with prayer.

MINUTES – May 24, 2016 REGULAR SESSION

Commissioner Strickland made a motion to approve the minutes of the May 24, 2016 regular session. Commissioner McKinnon seconded the motion. All voted aye. Motion carried.

APPROVED – RESOLUTION – COUNTY ROAD 18 – 2016-06-14-01

Commissioner McKinnon made a motion to approve the Resolution for Patching, Spot Leveling, Widening, Surface Treatment, Resurfacing, and Striping improvements on County Road 18 in accordance with the provisions of the Countywide Agreement executed between the State of Alabama and Dale County. Commissioner Strickland seconded the motion. All voted aye. Motion carried.

APPROVED – EMPLOYMENT

Commissioner Carroll made a motion to approve the following employment proposals:

- Transfer of Edward Cody Johnson, from the Sheriff's Office to the Dale County Jail as a Temporary Jailer, Grade VI, at a salary of \$8.50 per hour, effective June 15, 2016.
- Employment of Mark Minor as a Laborer, Grade IV, in the Road & Bridge Department, with a salary of \$9.00 per hour, effective June 15, 2016.
- Employment of Jonathan Goodson as an Equipment Operator, Grade V, in the Road & Bridge Department, with a salary of \$10.85 per hour, effective June 15, 2016.

Commissioner McKinnon seconded the motion. All voted aye. Motion carried.

APPROVED – JOB DESCRIPTION – CUSTODIAN – 2016-06-14-02

Commissioner Gary made a motion to approve the posting of the revised job description for the position of Custodian, Grade III with a salary range of \$8.04 to \$13.91 per hour. Commissioner Strickland seconded the motion. All voted aye. Motion carried.

APPROVED – INSOLVENTS, ERRORS AND TAXES IN LITIGATION FOR 2015 – 2016-06-14-03

Commissioner Strickland made a motion to approve the Insolvents, Errors and Taxes in Litigation for 2015, as presented by the Office of the Revenue Commissioner. Commissioner McKinnon seconded the motion. All voted aye. Motion carried.

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APPROVED – TRAVEL REQUEST

Commissioner McKinnon made a motion to approve the Travel Request to attend the 2016 Association of County Commissions of Alabama (ACCA) Convention, August 15-18, 2016, at Orange Beach, AL, by Derek Brewer and Drew Meacham at an estimated cost of \$2,370.00. Commissioner Carroll seconded the motion. All voted aye. Motion carried.

APPROVED- WORK REQUEST – DALEVILLE WATER DEPARTMENT

Commissioner Strickland made a motion to approve the work request by the Daleville Water Department for Tar and Gravel Patch work to be completed by the Road & Bridge Department at an estimated cost of \$350.00 to be paid by the City of Daleville. Commissioner McKinnon seconded the motion. All voted aye. Motion carried.

**APPROVED – COOPERATIVE AGREEMENT-EMERGENCY WATERSHED PROTECTION –
2016-06-14-04**

Commissioner Strickland made a motion to approve the Notice of Grant and Agreement Award between the U.S. Department of Agriculture Natural Resources Conservation Service and the Dale County Commission for financial and/or technical assistance to implement recovery measures under the Emergency Watershed Protection FY16 December 2015 Heavy Rains, Project # 5099. Commissioner Carroll seconded the motion. All voted aye. Motion carried.

MEMORANDUM OF WARRANTS

Commissioner Strickland made a motion to approve the memorandum of warrants. (Payroll check numbers 154276-154287, Payroll direct deposit numbers 20120-20386, and Accounts Payable check numbers 73098-73265). Commissioner Gary seconded the motion. All voted aye. Motion carried.

APPROVED – REQUEST FOR BIDS – GENERATOR AT THE COURTHOUSE ANNEX

Commissioner McKinnon made a motion to approve Chairman Blankenship's proposal to bids for the replacement and installation of a generator at the Courthouse Annex to support the Sheriff's Office, the Emergency Management Agency, and E911. Commissioner Carroll seconded the motion. All voted aye. Motion carried.

APPROVED – COUNTY ADVERTISEMENT IN PLAT BOOK

Commissioner Gary made a motion to approve the publication of a quarter-page ad for the Dale County Commission in the Plat Book published by Rockford Map Publishers at a cost of \$350.00. Commissioner McKinnon seconded the motion. All voted aye. Motion carried.

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APPROVED- NEW POSITION - ACCOUTS PAYABLE PROCESSOR – 2016-06-14-05

Commissioner McKinnon made a motion to approve the new job description for an Accounts Payable Processor position, Grade VIII, at a salary range of \$9.99 to \$17.27 per hour. Commissioner Carroll seconded the motion. All voted aye. Motion carried.

ANNOUNCEMENT – NEXT REGULAR MEETING

Chairman Blankenship announced that the next regular meeting of the Dale County Commission would be Tuesday, June 28, 2016 at 10:00 a.m.

ADJOURNMENT: CONFIRMATORY STATEMENT

Commissioner Gary made a motion to adjourn the meeting. Commissioner Strickland seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.

Mark Blankenship, Commission Chairman

Chris Carroll, Commissioner
District # 1

Charles W. Gary, Commissioner
District # 3

Steve McKinnon, Commissioner
District # 2

James W. Strickland, Commissioner
District # 4